

Daily Scrum Meeting Minutes:

Date: 10/05/2025

Attendees: Barbara Andino, Amelia DiGennaro, Damian Figueroa-Gonzalez, Moath Hussein

Start time: 10:20 pm

End time: 10:40 pm

Sprint 3, Day 5

Barbara Andino:

- How many hours have I worked since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - I shared the visual risk and supporting documentation with the team. I was able to walk them through an example scenario using the matrix to show how risks would be rated based on likelihood and impact.
- What is planned to be done until the next scrum meeting?
 - I plan to gather and incorporate team feedback on the matrix layout and definitions.
- What are the hurdles?
 - None at the moment.

Amelia DiGennaro:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - I continued to work on the threat impact evaluation framework based on the first testing feedback and continued testing more threat scenarios.
- What is planned to be done until the next scrum meeting?
 - I plan to finalize the framework, making sure the scoring guidelines are consistent across all the threats.
- What are the hurdles?
 - None at the moment.

Damian Figueroa-Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Since the last scrum meeting, I added more threats to the documentation and started outlining how the risk levels and rationales will be organized in the Risk Assessment report.
- What is planned to be done until the next scrum meeting?
 - I plan to keep refining the report and make sure each documented threat has a clear explanation that aligns with our overall risk matrix.
- What are the hurdles?
 - None at this moment.

Moath Hussein:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - The USB drop attack case was enhanced by incorporating probability rating and justifications, ensuring that the results align with the drafted risk register.
- What is planned to be done until the next scrum meeting?
 - Create a visual representation, such as a probability scale diagram, to accompany the guidance document for easy reference.
- What are the hurdles?
 - None for today